

# Our Vendor Audit Process

## Assess Data and Processes

- Analyze transactional and operational data/reporting
- Review client processes

## Determine Objectives and Approach

- Conduct Targeted Sampling
- Determine project objectives
- Finalize scope

## Execute Audit

- Review and analyze invoice, support documentation
- Conduct field work at vendor's office and client's field offices

## Communicate and Validate Findings

- Substantiate, compile, and quantify findings
- Present findings and recommendations

## Resolve Findings and Recover Spend

- Recover spend
- Monitor issues and escalate as required
- Implement controls or other improvements

